

it's all about people



Botswana Development Corporation Limited

Ready to build your career with a property giant?

The Botswana Development Corporation Ltd (BDC) is the country's main agency for commercial and industrial development. Its primary objectives are to develop infrastructure and create employment by providing capital to fund investment and economic growth. While achieving those objectives, the Corporation also adds value to people's lives by rewarding those who help it achieve its goals.

Principal Property Accountant (BDC0411)

You will be mainly responsible for managing the accounting functions of one of the BDC subsidiary's property companies.

Responsibilities include: general ledger maintenance; management accounts preparation; producing financial information for quarterly board meetings; annual budget preparation; VAT and withholding tax administration; liaising with the Botswana Stock Exchange; liaising with external auditors and managing the activities of the Senior Accountant.

As a proven accountant, you will be expected to be technically sound and professionally dedicated. The superiority of this role will demand that you have strong leadership, analytical and communication skills. You will possess a degree in accounting or business and be a qualified Chartered Accountant (ACCA, CA, CIMA) with at least 4 years post qualification experience. Any experience of working for a listed entity will be to your advantage.

Senior Property Accountant (BDC0511)

Responsibilities include: data capturing; monthly bank reconciliations; inputting daily direct debits; maintenance of accounts receivables; processing creditors payments and recons; quarterly BURS tax returns and maintenance and preparation of audit schedules.

You will possess a degree in accounting or business and be a partly qualified chartered accountant (ACCA, CA, CIMA) with at least 3 years post degree experience.

Both positions are offered on a fixed term contract for a period of 3 years. In addition to offering unique scope for development and job satisfaction, you can expect a highly competitive compensation package. Applications must be emailed to kefilwe@hrmc.co.bw quoting the appropriate code in the subject box. The closing date for applications is 16 December 2011. We regret that HRMC will only enter into correspondence with shortlisted candidates.

HRMC Management Consultants
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For more information on this and other positions,
log on to our website www.hrmc.co.bw

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